

Yorkshire Irish Hub

Minutes of meeting held 24th July 2024

Report on actions from previous meeting held on 24th July

Meeting discussions

Yorkshire Irish Hub title: All member contacts have been informed of the change of title

Requests for information from Irish groups/associations for confirmation of their attendance at the confirmed Sunday afternoon event being held on 22nd September at Leeds Irish Centre and request their details of meetings dates and location for inclusion in the Yorkshire Irish Hub web pages. Responses are trickling in but we need their information. A further request to those groups we still require the information from to be included with the emailing of the minutes.

To approach a member experienced in public relations to seek advice and ideas for informing possible interested persons about the Sunday event using social media. Consider asking the Diocese if the event can be added to church/school newsletters.

Discussion on whether to provide food during the event took place. There is a possibility that the kitchen can be opened to provide for example burgers and chips?

Discussion took place on the event title and how we can contain numbers arriving. Title put forward, '**An Open Afternoon with Free Admission to experience the Yorkshire Irish Hub living culture**'.

Entrance tickets were talked about to try to use a pre-booking service. To discuss with the Irish Centre's committee if this is possible.

A discussion took place on the collection of personal data and how it can be used in the future for informing members and interested persons of events.

Contact with Irish Clubs

Contact made with Halifax Irish Society, Halifax IDL, Huddersfield Irish Centre, meetings planned.

Prior to the event

It was suggested that a Guidance document was produced for the groups/associations involved to inform them of expectations for timings, their information speech/talk, space available, arrival, leaflets etc.

Approach key members who would be willing to announce each activity (MC)

Volunteers required for door duty (half hour or whole hour from 1pm?)

Irish Centre staff support required: Obtain information on how to use Technical equipment available such as display screen and speakers. To find out what technology is used and how it works, Can laptops/IPads be connected to the overhead screen?

Actions

To discuss with the Irish Centre's committee the GDPR on how we can use personal data.

To meet with Irish Centre's technician for how to use the equipment

To Contact a known person (SB) to if they can arrange publicity

To include in the groups/associations email with the minutes if they could produce a leaflet for interested persons to talk away from the event on 22nd September from 1:30 to 4:30.

Date of Next Meeting Wednesday 4th September 2024 at 7pm at Leeds Irish Centre